

Letter of Credit Instructions to Buyer

To: (Name of Buyer)

From: (Name of Seller)

Please arrange to have the Letter of Credit (L/C) issued to us in the following manner:

The L/C is to be available at the counters of the under-named advising bank:

Allied Irish Banks plc
Trade Finance Dept.,
AIB International Centre,
IFSC, Dublin 1, Ireland

SWIFT Address: AIBKIE2D

1. The LC is to be irrevocable

2. The LC is to be confirmed by the advising bank: YES NO

3. The LC is to be for the following amount:

4. The LC is to expire on: (date) at the counters of AIB Dublin

5. Available with the advising bank by: (tick appropriate option)

Payment at sight of shipping documents

or

Acceptance/Deferred payment days from

6. Partial Shipments: Allowed Not Allowed

7. Trans-shipment: Allowed

8. Shipment From: To:

9. Latest date of shipment:

10. Terms of Shipment: (enter agreed Incoterm e.g. EXW, FOB, CIF, CFR etc)

11. The following documents will be provided:

- Commercial Invoices
- Full Set of Clean on Board Marine Bills of Lading or Airway Bill

(Specify any other documents/conditions you know are required to import the goods from the buyers country or to export the goods from Ireland. All conditions must be evidenced in your documents)

12. Goods description: (Provide a brief description of the goods being shipped)